

County Comprehensive Plan Amendment (TCCP) Application Instructions

Land Use Map Amendments

If development proposals are not consistent with the Comprehensive Plan Map(s) and are determined a significant deviation from the Comprehensive Plan, a Comprehensive Plan Amendment application must run concurrently with the development application(s) (Zoning, PUD, or PUD Major Amendments only).

1. Fill out County Comprehensive Plan Amendment Application, located at: tulsaplanning.org/resources/forms-applications
2. Provide a map identifying the subject area of the proposed amendment.
3. Provide a written justification for the amendment that addresses:
 - How conditions of the subject area and its surrounding properties have changed.
 - How those changes have impacted the subject area to warrant the proposed amendment.
 - How the proposed change will enhance the surrounding area.
4. Submit Application and additional items to the TMAPC staff at INCOG.
5. TMAPC staff will schedule a proposed map amendment for TMAPC hearing concurrent with the development proposal.

TULSA METROPOLITAN AREA PLANNING COMMISSION

INCOG - 2 West 2nd Street, Suite 800 - Tulsa, Oklahoma 74103 - (918) 584-7526 - FAX (918) 583-1024

tulsaplanning.org

COUNTY COMPREHENSIVE PLAN AMENDMENT

[] LAND USE MAP [] PLAN POLICY (TEXT)

APPLICATION INFORMATION

RECEIVED BY: _____ DATE FILED: _____ TMAPC DATE: _____ CASE NUMBER: **TCCP-** _____

RELATED Z/PUD CASE #: _____ TMAPC DATE: _____ TMAPC/BOCC ACTION: _____

SUBJECT PROPERTY INFORMATION

ADDRESS OR DESCRIPTIVE LOCATION: _____ TRACT SIZE: _____

LEGAL DESCRIPTION: _____

PRESENT ZONING: _____ PRESENT USE: _____ T-R-S _____ CCD: _____

APPLICANT INFORMATION	PROPERTY OWNER INFORMATION
NAME	NAME
ADDRESS	ADDRESS
CITY, ST, ZIP	CITY, ST, ZIP
DAYTIME PHONE	DAYTIME PHONE
EMAIL	EMAIL

I, THE UNDERSIGNED APPLICANT, CERTIFY THAT THE INFORMATION ON THIS APPLICATION IS TRUE AND CORRECT.

SIGNATURE & DATE:

DOES OWNER CONSENT TO THIS APPLICATION? [] Y [] N WHAT IS APPLICANT'S RELATIONSHIP TO OWNER? _____

APPLICATION FEES (Make checks payable to INCOG)		
BASE APPLICATION FEE		\$250.00
NEWSPAPER PUBLICATION		\$75.00
300' PROPERTY OWNERS MAIL & POSTAGE **Do not charge with concurrent zoning application	\$45 + \$ _____ =	**\$
SIGNS **Do not charge with concurrent zoning application	\$130 x _____ = _____	**\$
RECEIPT NUMBER:	TOTAL AMOUNT DUE:	\$

APPLICATION FEES IN WHOLE OR PART WILL NOT BE REFUNDED AFTER NOTIFICATION HAS BEEN GIVEN.

DISPOSITION	
TMAPC ACTION:	BOCC ACTION:
	DATE/VOTE:
DATE/VOTE:	RESOLUTION NO.:

LAND USE MAP AMENDMENTS

CURRENT ZONING DESIGNATION	CURRENT LAND USE DESIGNATION	PROPOSED LAND USE DESIGNATION

Please include the following with your application:

[] Legal Description (email legal description in a Word document to esubmit@incog.org).

[] MAP IDENTIFYING THE SUBJECT AREA(S)

[] WRITTEN JUSTIFICATION FOR THE AMENDMENT(S), including:

-How conditions of the subject area and its surrounding properties have changed.

-How those changes have impacted the subject area to warrant the proposed amendment.

-How the proposed change will enhance the surrounding area.

MEETING LOCATIONS

**Tulsa Metropolitan Area Planning Commission (TMAPC) meeting: Wednesday, 1:00 p.m.
Tulsa City Council Room, 2nd Level, One Technology Center, 175 East 2nd Street**