



Urban Design Permit Amendment Application

175 E. 2nd St., 4th Floor, Tulsa, OK 74103 | planning@cityoftulsa.org | 918-596-7526

STAFF USE ONLY

Permit No.: _____

Received: _____

1. Program Type & Fees

Select program(s): Parklet Sidewalk Café Tables & Chairs

All Programs	Amendment Application (per program)	\$86 × = \$
	Additional Inspection (1 included in above)	\$58 × = \$
Total Amount Due (make checks payable to City of Tulsa)		\$

2. Contact Information

Applicant Name: _____

Applicant Title (in relation to business): _____

Phone: _____ Email: _____

Mailing Address: _____

City: _____ State: _____ ZIP: _____

3. Business Information

Legal Business Name: _____

Common Name (Doing Business As): _____

Business Phone: _____

Business Address: _____

City: _____ State: _____ ZIP: _____

4. Location Details & Description

Name of Street or Streets on which the project will be located (must be City-owned):

N E S W side of _____

N E S W side of _____

Total Square Feet of Project in Right-of-Way: _____

Zoning Designation: _____ Speed Limit of the Street (MPH): _____

If other Zoning Designation, please specify: _____

On-street Parking Spaces (For Parklets Only) # Metered: _____ # Unmetered: _____

5. Description

Example: Enlarge 6-foot by 18-foot sidewalk café area to 27 feet; modify 42-inch high natural wood border to be metal horizontal railing with spacing to be less than 4" vertical height. A separate sheet can be included if needed.

This form is for those amending a previously approved Urban Design Permit. If any changes need to be made to the original permit application during the approved permit calendar year, an Amendment must be filled out, submitted, and approved prior to the changes being made.

If an amendment form was not submitted prior to modifications, and/or the modifications are not in compliance with Urban Design Permit program regulations, the Permit may be revoked.

6. Complete Application Checklist

- Complete Application (*this form*)
- Amended site plan
- Proposed furniture brochures, photos and/or manufacturer cut sheets

7. Certification and Hold Harmless Agreement

I certify that the information contained in this application and any other materials submitted in the course of my application for an Urban Design Permit program is true to the best of my knowledge.

I shall hold the City of Tulsa, its officers, agents and employees, and the adjacent property owner free and harmless from any claims for damages to persons or property including legal fees and costs of defending any actions or suits thereon, including any appeals therefrom, which may result from the granting of this permit.

Being duly sworn upon oath, I state that I have researched and examined or caused to be researched and examined all recorded documents and instruments relating to said real property, and that all recorded easements, dedications and rights of way are known to me and are delineated on the plot plan which is a part of the application for building permit for new construction and/or enlargements of an existing building. It is understood that issuance of such building permit does not authorize or permit construction of a permanent structure over or upon any easement, dedication or right of way.

Applicant Signature

Date

STAFF USE ONLY		Yes	No	Previous Application
Previous Permit #: _____	Amended Site Plan Received:	<input type="radio"/>	<input type="radio"/>	Date Received: _____
Date of Site Visit: _____	Design Standards Met:	<input type="radio"/>	<input type="radio"/>	Date Completed: _____
	Street Conditions Unchanged:	<input type="radio"/>	<input type="radio"/>	Date Approved: _____
	Furniture Info Provided:	<input type="radio"/>	<input type="radio"/>	