County Comprehensive Plan Amendment (TCCP) Application Instructions

Land Use Map Amendments
If development proposals are not consistent with the Comprehensive Plan Map(s) and are determined a significant deviation from the Comprehensive Plan, a Comprehensive Plan Amendment application must run concurrently with the development application(s) (Zoning, PUD, or PUD Major Amendments only).

1. Fill out County Comprehensive Plan Amendment Application, located at: tulsaplanning.org/resources/forms-applications
2. Provide a map identifying the subject area of the proposed amendment.
3. Provide a written justification for the amendment that addresses:
   - How conditions of the subject area and its surrounding properties have changed.
   - How those changes have impacted the subject area to warrant the proposed amendment.
   - How the proposed change will enhance the surrounding area.
4. Submit Application and additional items to the TMAPC staff at INCOG.
5. TMAPC staff will schedule a proposed map amendment for TMAPC hearing concurrent with the development proposal.
COUNTY COMPREHENSIVE PLAN AMENDMENT
[ ] LAND USE MAP   [ ] PLAN POLICY (TEXT)

APPLICATION INFORMATION

RECEIVED BY:______ DATE FILED:__________ TMAPC DATE:______________ CASE NUMBER: TCCP-__________

RELATED Z/PUD CASE #:___________________ TMAPC DATE:__________ TMAPC/BOCC ACTION:__________________

SUBJECT PROPERTY INFORMATION

ADDRESS OR DESCRIPTIVE LOCATION:______________________ TRACT SIZE:____________

LEGAL DESCRIPTION:______________________________________________________________

PRESENT ZONING:_____________________ PRESENT USE:______________________ T-R-S _______ CCD:____

APPLICANT INFORMATION

PROPERTY OWNER INFORMATION

NAME
ADDRESS
CITY, ST, ZIP
DAYTIME PHONE
EMAIL

I, THE UNDERSIGNED APPLICANT, CERTIFY THAT THE INFORMATION ON THIS APPLICATION IS TRUE AND CORRECT.

SIGNATURE & DATE:

DOES OWNER CONSENT TO THIS APPLICATION? [ ] Y [ ] N  WHAT IS APPLICANT’S RELATIONSHIP TO OWNER?

APPLICATION FEES (Make checks payable to INCOG)

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
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<tbody>
<tr>
<td>BASE APPLICATION FEE</td>
<td>$250.00</td>
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<tr>
<td>NEWSPAPER PUBLICATION</td>
<td>$75.00</td>
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<tr>
<td>300’ PROPERTY OWNERS MAIL &amp; POSTAGE**</td>
<td>$45 + $ = **$</td>
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<tr>
<td>SIGNS**</td>
<td>$130 x ______ = _______ **$</td>
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<tr>
<td>RECEIPT NUMBER:</td>
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<td>TOTAL AMOUNT DUE:</td>
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APPLICATION FEES IN WHOLE OR PART WILL NOT BE REFUNDED AFTER NOTIFICATION HAS BEEN GIVEN.

DISPOSITION

TMAPC ACTION: BOCC ACTION:

DATE/VOTE:

DATE/VOTE:

RESOLUTION NO.:
# LAND USE MAP AMENDMENTS

<table>
<thead>
<tr>
<th>CURRENT ZONING DESIGNATION</th>
<th>CURRENT LAND USE DESIGNATION</th>
<th>PROPOSED LAND USE DESIGNATION</th>
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Please include the following with your application:

- [ ] Legal Description (email legal description in a Word document to esubmit@incog.org).
- [ ] MAP IDENTIFYING THE SUBJECT AREA(S)
- [ ] WRITTEN JUSTIFICATION FOR THE AMENDMENT(S), including:
  - How conditions of the subject area and its surrounding properties have changed.
  - How those changes have impacted the subject area to warrant the proposed amendment.
  - How the proposed change will enhance the surrounding area.

## MEETING LOCATIONS

Tulsa Metropolitan Area Planning Commission (TMAPC) meeting: Wednesday, 1:00 p.m.
Tulsa City Council Room, 2nd Level, One Technology Center, 175 East 2nd Street