



Tables & Chairs Permit Renewal Application

STAFF USE ONLY

Date Received: _____
 Date Complete: _____
 Date Approved: _____
 Permit Number: _____
 Staff: _____

Disclaimer

While the City recognizes the potential for Tables & Chairs to enhance the public realm, the grant of a permit is a privilege and not a right. All Tables & Chairs permits are wholly of a temporary nature and can be revoked by the City of Tulsa at any time. Further, the City will, and by law must, retain the right to deny, restrict, or revoke this privilege in any instance where the public benefit of said permit is in doubt.

Tables & Chairs permit holders must comply with the terms and conditions of the permit, and must keep the sidewalk clean, safe for pedestrians, and clear of obstructions. In the event that a Tables & Chairs area does not meet the terms and conditions of the permit, the City of Tulsa may issue a Notice of Violation or may revoke the permit.

An encroachment (e.g., moving furniture into the Pedestrian Zone) placed upon or maintained within the public right of way or a public easement contrary to the terms of the Tables & Chairs permit program shall constitute a public nuisance. Businesses that have encroached upon a public right of way or public easement shall remove the violation or incur a fine. The encroachment shall not return to the public right of way or public easement until the issue has been completely resolved either by appeal, amendment, or re-permitting.

The City of Tulsa will strive to give adequate notice when possible to permit holders (typically 30-days) in the event that the Tables & Chairs area must be removed from the right-of-way for an event, construction, or for any other reason. In an emergency, the City of Tulsa may immediately clear the Tables & Chairs area to preserve public health and safety. If this should occur, the City of Tulsa will not be responsible for damages, including revenue losses.

A new permit is required if a business is sold. A permit amendment is needed if site conditions will change. If an Amendment Form was not submitted prior to making modifications, and/or the modifications are not in compliance with Tables & Chairs regulations or the original approved permit application, the permit will be revoked.

This form is for those renewing their Tables & Chairs Permit. Tables & Chairs Permits expire after June 30th of the same calendar year or the next year, whichever comes first. Permits may be renewed before June 30th for the next July 1st - June 30th permit year.

You must provide a current copy of the Certificate of Insurance and Endorsement.

If the original proposed Tables & Chairs area will change in any manner, please resubmit an Application Form or an Amendment Form in order to renew the Tables & Chairs Permit.

1. Contact Information

Applicant Name: _____

Phone: _____ Email: _____

Mailing Address: _____

City: _____ State: _____ ZIP: _____

2. Business Information

Legal Business Name: _____

Common Name (Doing Business As): _____

Business Phone: _____

Business Address: _____

City: _____ State: _____ ZIP: _____

Estimated Installation Date (if applicable): _____

5. Certification and Hold Harmless Agreement

I certify that the information contained in this application and any other materials submitted in the course of my application for a Tables & Chairs Permit is true to the best of my knowledge.

I shall hold the City of Tulsa, its officers, agents and employees, and the adjacent property owner free and harmless from any claims for damages to persons or property including legal fees and costs of defending any actions or suits thereon, including any appeals therefrom, which may result from the granting of this permit.

Applicant Signature: _____ Date: _____

For Internal Use Only

Date of Site Visit: _____

Installation meets original approved site plan

Date Previous App Received: _____

No obstructions to the pedestrian zone

Date Previous App Complete: _____

Sidewalk conditions have not changed

Date Previous App Approved: _____

Current Certificate of Insurance and Endorsement

Previous Permit Number: _____