



# Sidewalk Café Permit Amendment Form

**STAFF USE ONLY**

Date Received: \_\_\_\_\_  
 Date Complete: \_\_\_\_\_  
 Date Approved: \_\_\_\_\_  
 Permit Number: \_\_\_\_\_  
 Staff: \_\_\_\_\_

This form is for those amending a previously approved Sidewalk Café Permit. If any changes need to be made to the original permit application during the approved permit calendar year, an Amendment must be filled out, submitted, and approved prior to the changes being made.

If an amendment form was not submitted prior to modifications, and/or the modifications are not in compliance with sidewalk café regulations, the permit may be revoked.

## 1. Contact Information

Applicant Name: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

## 2. Business Information

Legal Business Name: \_\_\_\_\_  
 Common Name (Doing Business As): \_\_\_\_\_  
 Business Phone: \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 Estimated Installation Date (if applicable): \_\_\_\_\_

## 3. Explanation of Proposed Changes to Previously-Approved Permit

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Previous Permit Number: \_\_\_\_\_  
 Date of Site Visit: \_\_\_\_\_  
 Amended site plan received  
 No pedestrian zone obstructions  
 Sidewalk conditions have not changed  
 If applicable, cut sheets of proposed furniture  
 Previous Application  
 Date Received: \_\_\_\_\_  
 Date Complete: \_\_\_\_\_  
 Date Approved: \_\_\_\_\_

## 5. Certification and Hold Harmless Agreement

I certify that the information contained in this application and any other materials submitted in the course of my application for a Sidewalk Café Permit is true to the best of my knowledge.

I shall hold the City of Tulsa, its officers, agents and employees, and the adjacent property owner free and harmless from any claims for damages to persons or property including legal fees and costs of defending any actions or suits thereon, including any appeals therefrom, which may result from the granting of this permit.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Sidewalk Café Permit Site Plan Amendment

STAFF USE ONLY

Permit Number: \_\_\_\_\_

Please illustrate your site plan below and indicate the scale and include a North arrow.  
Example scale: 1 foot equals 5 small squares.

*If you have attached a drawing of your site plan to this application, please check this circle.*

A large grid for drawing a site plan. The grid is composed of small squares, with a larger square grid overlaid on top. The larger square grid is defined by a horizontal line at approximately the 25th row and a vertical line at approximately the 25th column, dividing the grid into four quadrants. The grid is intended for illustrating a site plan, including scale and a North arrow.